

SHORTCUT	ACTION
COMPOSING	
Ctrl + N	New email
Ctrl + R	Reply
Ctrl + Shift + R	Reply to all
Ctrl + L	Forward
Ctrl + E	Edit
Ctr; + S	Save draft
Ctrl + Enter	Send now
Ctrl + Shift + Enter	Send later
Ctrl + Shift + P	Spell check
Ctrl + Shift + A	Attach file
READING	
F5	Send and receive (current account)
Shift + F5	Send and receive (all accounts)
Enter	Open (in new window)
Ctrl + Plus	Zoom in
Ctrl + Minus	Zoom out
Ctrl + 0	Reset zoom
Right arrow	Expand thread
Left arrow	Collapse thread
*	Expand all threads
\	Collapse all threads
MANAGING	
Ctrl + P	Print
Ctrl + S	Save
Ctrl + U	View source
Ctrl + A	Select all
Ctrl + Shift + A	Select thread
A	Archive
Delete	Delete
Shift + Delete	Delete and skip trash
F2	Rename folder
TAGGING	
1 to 9	Add/remove tag
0	Remove all tags
M	Mark message read/unread
R	Mark thread read/unread
Shift + C	Mark all read
C	Mark as read by date
J	Mark as junk

Shift + J	Mark as not junk
S	Add/remove star
SEARCH	
Ctrl + K	Search all
Ctrl + Shift + K	Quick filter
Esc	Clear quick filter
Ctrl + Shift + F	Search messages
Ctrl + F	Find text
Ctrl + G	Find next
Ctrl + Shift + G	Find previous
NAVIGATING	
Alt + Home	Mail
F	Next message
B	Previous message
N	Next unread message
P	Previous unread message
T	Next unread thread
]	Next viewed message
[	Previous viewed message
Tab	Next element
Shift + Tab	Previous element
F6	Next mail pane
Shift + F6	Previous mail pane
Ctrl + Tab	Next tab
Ctrl + Shift + Tab	Previous tab
Ctrl + Shift + B	Address book
Ctrl + J	Saved files
F1	Help
Ctrl + Shift + I	Developer tools
F8	Toggle message pane