

Adobe Acrobat Shortcuts



SHORTCUT (WINDOWS)	SHORTCUT (MAC)	ACTION
SELECTING TOOLS		
H	H	Hand Tool
V	V	Select Tool
Z	Z	Marquee Zoom Tool
Shift	Shift	Temporarily select Dynamic Zoom (when Marquee Zoom tool is selected)
Ctrl	Option	Temporarily select zoom out (when Marquee Zoom tool is selected)
Ctrl + Spacebar	Cmd + Spacebar	Temporarily select zoom in (when Marquee Zoom tool is selected)
Shift + Z	Shift + Z	Cycle Zoom Tools (Marquee, Dynamic, Loupe)
S	S	Sticky Note Tool
K	K	Stamp Tool
U	U	Current Highlighting Tool
Shift + U	Shift + U	Cycle Highlighting Tools (Highlighter, Underline Text, Cross-Out Text)
D	D	Current Drawing Markup Tool
Shift + D	Shift + D	Cycle Drawing Markup Tools (Cloud, Arrow, Line, Rectangle, Oval, Polygon Line, Polygon, Pencil, Eraser)
Q	Q	Cloud Tool
X	X	Text Box Tool
J	J	Present Stamp/Attach Tool
Shift + J	Shift + J	Cycle Stamp, Attach File, Record Audio Comment
COMMENTS		
Tab	Tab	Move to next comment or form field
Shift + Tab	Shift + Tab	Move to previous comment or form field
Shift + K	Shift + K	Add a checkmark in the comments list (for selected comment)
Enter	Return	Open pop-up note for comment with focus
R	R	Reply to comment with focus
Esc	Esc	Close or exit pop-up/text field for comment with focus
NAVIGATING AND READABILITY		
Page Down or Enter	Page Down or Return	Next Screen
Page Up or Shift + Enter	Page Up or Shift + Return	Previous Screen
End or Shift + Ctrl + Down	End or Shift + Cmd +	
Arrow	Down Arrow	Last Page
Home or Shift + Ctrl + Up	Home or Shift + Cmd +	
Arrow	Up Arrow	First Page
Right arrow or Ctrl + Page	Right arrow or Cmd +	
Down	Page Down	Next Page
Left arrow or Ctrl + Page	Left arrow or Cmd + Page	
Up	Up	Previous Page
Shift + Ctrl + N	Shift + Cmd + N	Go to Page
Up arrow	Up arrow	Scroll Up
Down arrow	Down arrow	Scroll Down

SHORTCUT (WINDOWS)	SHORTCUT (MAC)	ACTION
Ctrl + equal sign	Cmd + equal sign	Zoom In
Ctrl + hyphen	Cmd + hyphen	Zoom Out
Ctrl + F	Cmd + F	Find (in document)
F3 or Ctrl + G	Cmd + G	Move to next search result
Shift + F3 or Ctrl + Shift + G	Shift + Cmd + G	Go to previous search result
ACCESSIBILITY		
Shift + Ctrl + 5	Shift + Cmd + 5	Change reading settings for document
Shift + Ctrl + Y	Shift + Cmd + Y	Activate/deactivate read out loud
Shift + Ctrl + V	Shift + Cmd + V	Read current page only
Shift + Ctrl + B	Shift + Cmd + B	Read from current page to end of document
Shift + Ctrl + C	Shift + Cmd + C	Pause reading out loud
Shift + Ctrl + E	Shift + Cmd + E	Stop reading out loud